Hello Commencement Ceremony Participants!

Congratulations on making it to commencement. You have come a long way. The May 2013 commencement ceremony is just around the corner!

Ashford University’s Spring graduating class is the largest in our school’s history. In order to accommodate everyone, the ceremony will take place at the i wireless Center at 1201 River Drive, Moline, IL 61265 on Sunday, May 5, 2013.

The day before the commencement ceremony, Saturday, May 4, you, your family, and your friends are invited to the Ashford Commencement Celebration at the Ashford University campus. This special family occasion will feature numerous fun events. The schedule of events for the entire commencement weekend are on the following pages, as well as general information for the events. We look forward to celebrating with you in May.

Sincerely,

Ashford University Commencement Committee

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<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Location</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>SATURDAY, MAY 4, 2013</td>
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<tr>
<td>11:00 am - 5:00 pm</td>
<td>Ashford Campus</td>
<td>Food, fun, and friends await you at the Ashford Commencement Celebration!</td>
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</tbody>
</table>
| 11:00 am - 12:15 pm | Ashford Campus: Durgin Educational Center | College of Education and College of Liberal Arts graduates are cordially invited to a private social reception where you can mix and mingle with faculty and other graduates from around the world!
| 12:30 pm - 1:30 pm | Ashford Campus: Durgin Educational Center | Graduating members of Alpha Sigma Lambda, Golden Key, SALUTE, and Phi Theta Kappa are cordially invited to a private social reception where you can mix and mingle with other society members. |
| 1:45 pm - 3:00 pm | Ashford Campus: Durgin Educational Center | College of Business & Professional Studies and College of Health, Human Services, & Science graduates are cordially invited to a private social reception where you can mix and mingle with faculty and other graduates from around the world! |
| SUNDAY, MAY 5, 2013 |                                   |                                                                             |
| 8:00 am          | i wireless Center Conference Room 1201 River Drive Moline, IL 61265 | Associate’s and Bachelor’s degree candidates arrive at the Check-In location as indicated on the venue map located on page 4 of this document. Upon arrival, graduates will sign-in at the registration tables to receive their information cards with their name and degree printed on it, then line up in proper order. |
| 9:50 am          | i wireless Center Main Arena 1201 River Drive Moline, IL 61265 | Graduates, faculty, and staff will walk into the arena floor. Ushers will guide graduates into their seats. Please remain standing until the invocation is finished. |
| 10:00 am         | i wireless Center Main Arena 1201 River Drive Moline, IL 61265 | Master’s degree candidates arrive at the Check-In location as indicated on the venue map located on page 4 of this document. Upon arrival, graduates will sign-in at the registration tables to receive their information cards with their name and degree printed on it, then line up in proper order. |
| 1:00 pm          | i wireless Center Conference Room 1201 River Drive Moline, IL 61265 | Graduates, faculty, and staff will walk into the arena floor. Ushers will guide graduates into their seats. Please remain standing until the invocation is finished. |
| 2:50 pm          | i wireless Center Main Arena 1201 River Drive Moline, IL 61265 | Graduates, faculty, and staff will walk into the arena floor. Ushers will guide graduates into their seats. Please remain standing until the invocation is finished. |
| 3:00 pm          | i wireless Center Main Arena 1201 River Drive Moline, IL 61265 | Graduates, faculty, and staff will walk into the arena floor. Ushers will guide graduates into their seats. Please remain standing until the invocation is finished. |
Ticketing
Tickets will not be issued for the event. Instead, we will offer open seating. Seating in the arena will be limited and will be available on a first-come, first-served basis.

Honors Regalia
Students who have not completed their courses prior to the ceremony weekend will have their degrees evaluated two (2) weeks prior to the ceremony to determine if they qualify for University honors. If qualifications are met as of that review, temporary honors will be awarded to the student and will be recognized at the ceremony. Any student who has earned honors or has been temporarily awarded honors will receive their regalia when they check in the morning of the ceremony. This group includes students who have been inducted into honor societies (Alpha Sigma Lambda, Golden Key, SALUTE or Phi Theta Kappa) and/or students earning University honor designations (Cum Laude, Magna Cum Laude or Summa Cum Laude). There is no additional cost for these items and students may keep them after the ceremony.

Commencement Rehearsal
Due to so many students traveling from out of state to attend commencement, we will not hold a rehearsal for the ceremony. For your convenience, we have created a commencement rehearsal video that you may view to answer many of your questions and to explain how the events will proceed.

Please click here to view the Rehearsal Video

Honor Societies Meet & Greet Event
Members of Ashford Honor Societies are cordially invited to a private Meet & Greet on Saturday, May 4, 2013 from 12:30 pm – 1:30 pm, in Durgin Educational Center at the Ashford Campus. Come and enjoy refreshments, photography opportunities, and meet with other society members from around the world!

Members belonging to the following Honor Societies are invited:
- Alpha Sigma Lambda
- Golden Key
- SALUTE
- Phi Theta Kappa
- Ashford Junior-Senior Honor Society
- Mu Sigma Eta
- Scholars Institute
- Sigma Tau Delta

Faculty Meet & Greet Events
College of Education and College of Liberal Arts
11:00 am - 12:15 pm
Durgin Educational Center

College of Business and Professional Studies and College of Health, Human Services, and Science
1:45 pm - 3:00 pm
Durgin Educational Center
Ashford Commencement Celebration Details

The Ashford Commencement Celebration will be held on Saturday, May 4, with main celebration events taking place at Ashford University Campus located at 400 North Bluff Blvd., Clinton, IA 52732. This fun-filled festival will be packed with plenty to do for the entire family including campus tours, various events, food, a kids’ play zone, photo opportunities, faculty meet and greets, and more!

All Day Events

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<tr>
<td>Bookstore Sale</td>
<td>11:00 am to 5:00 pm</td>
<td>The Ashford University bookstore will offer a Commencement Sale at its primary location near the Student Lounge.</td>
<td>Bookstore, Student Lounge</td>
</tr>
<tr>
<td>Campus Tours</td>
<td>11:00 am to 5:00 pm</td>
<td>A sign-up table for tours will be available in the main walkway outside the Durgin Education Center where tours will leave every 30 minutes. Tours of campus will include a look into the residence halls, classrooms, and historical information of the Ashford University campus.</td>
<td>Durgin Educational Center</td>
</tr>
<tr>
<td>Cafeteria and Food</td>
<td>11:00 am to 5:00 pm</td>
<td>Join us for some great food and beverages, available all throughout the campus!</td>
<td>Cafeteria, Food Trailer, and Kiosks</td>
</tr>
<tr>
<td>Future Achievers Fun Zone</td>
<td>11:00 am to 5:00 pm</td>
<td>Kids’ area loaded with fun things to do including bounce houses, craft projects, and much more.</td>
<td>St. Francis Hall</td>
</tr>
<tr>
<td>Ashford Alumni Relations Lounge</td>
<td>11:00 am to 5:00 pm</td>
<td>New this year! Come and see all of the wonderful things that are in store for you, as a new alumnus! Meet the Ashford Alumni Relations team, see presentations from Career Services, and more!</td>
<td>Library</td>
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Scheduled Events

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<td>Ashford History Presentation</td>
<td>12:30 pm to 1:00 pm</td>
<td>Learn all about Ashford University, its wonderful history, people, and journey.</td>
<td>Mullany Theatre</td>
</tr>
<tr>
<td>Photo Op with Champ</td>
<td>12:30 pm to 1:30 pm</td>
<td>Come say hello to everyone’s favorite St. Bernard, Champ!</td>
<td>Cortona Gallery</td>
</tr>
<tr>
<td>Career Services Presentation</td>
<td>1:00 pm to 1:30 pm</td>
<td>As an Ashford student or alumnus, you can use resources and tools from Career Services to search for jobs, plan your career, and achieve your greatest career potential!</td>
<td>Mullany Theatre</td>
</tr>
<tr>
<td>Ashford History Presentation</td>
<td>2:00 pm to 2:30 pm</td>
<td>Learn all about Ashford University, its wonderful history, people, and journey.</td>
<td>Mullany Theatre</td>
</tr>
<tr>
<td>Picture with the President</td>
<td>3:00 pm to 4:00 pm</td>
<td>Capture a moment with Dr. Pattenaude.</td>
<td>Cortona Gallery</td>
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<td>Career Services Presentation</td>
<td>3:00 pm to 3:30 pm</td>
<td>As an Ashford student or alumnus, you can use resources and tools from Career Services to search for jobs, plan your career, and achieve your greatest career potential!</td>
<td>Mullany Theatre</td>
</tr>
<tr>
<td>Ashford Piazza</td>
<td>3:30 pm to 5:00 pm</td>
<td>Need a place to relax, take a load off, and listen to some great music? Come on down to Kehl Arena at 3:30 pm for the AU Piazza: a place where people can mingle, mix, and rest!</td>
<td>Kehl Arena</td>
</tr>
<tr>
<td>Photo Op with Champ</td>
<td>3:30 pm to 4:30 pm</td>
<td>Catch Champ at 3:30 pm in Kehl Arena!</td>
<td>Kehl Arena</td>
</tr>
<tr>
<td>Ashford History Presentation</td>
<td>4:00 pm to 4:30 pm</td>
<td>Learn all about Ashford University, its wonderful history, people, and journey.</td>
<td>Mullany Theatre</td>
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Designated Rest Areas

Clare’s Corner, Old Bookstore, Chapel, Library (ADA Lounge).
Student Bookstore Sale

Don’t forget to make a stop at the Ashford University Student Bookstore to purchase the latest Ashford University gear, upgrade your diploma frames, select an Ashford sweatshirt, and more! The main campus store will be open on Saturday, May 4 from 11:00 am to 5:00 pm. On Sunday, May 5, two satellite stores will be open at the i wireless Center prior to and during the ceremony. Please note that the selection at the satellite stores will be limited due to their locations. If you wish to see the full inventory of items for sale, please visit the campus bookstore during the day on Saturday.

CELEBRATION PARKING AND SHUTTLES

Beginning at 10:00 am on Saturday, May 4, satellite parking locations will be available for those guests who do not require special accommodations. Please park at 91 6th Ave N, Clinton, IA 52732.

Metro shuttle buses will run from 10:00 am - 6:00 pm in a loop from the satellite parking location to the Ashford University main campus and back to the satellite location. Please look for the signs that identify the Ashford University shuttle and parking locations.

NOTE: Traffic to and from all events can be very congested. Please take this point into consideration when planning travel arrangements. It could take 30 minutes to an hour to catch a shuttle to your car and navigate out of the parking locations.

Special Accommodation Parking

Beginning at 10:00 am on Saturday, May 4, special accommodation parking will be available for those students and guests with state issued disabled parking placards. The special accommodation parking lots will be located at the Ashford Campus (400 North Bluff Blvd., Clinton, IA 52732). Guests with mobility impairments who do not possess a state issued disabled parking placard may utilize the designated guest drop off/pick up areas at both locations in order to mitigate walk and wait times to and from parking shuttles for individuals that require it. The driver of the car must then park at one of the standard parking lots mentioned above.

Questions?

We hope that this newsletter answers a lot of your questions. Please also visit ashford.edu/student_services/graduation.htm for more details on traveling to Iowa, local hotel information, rental car discounts, and much more.

If you have any questions or concerns, please email graduation.information@ashford.edu. You may also call 866.974.5700 x 6044.
Protocol for Receiving Diploma Covers on Stage

For all colleges, the Dean of the College will announce each degree one at a time. When called, candidates will rise and file to the right or left of the stage depending on where they are seated. Once on the stage, candidates will hand their information cards to an Ashford representative, who will scan their card. The student’s name will be announced over the loud speakers in the arena. The candidates then proceed to Dr. Richard Pattenaude or Dr. Rebecca Wardlow, University President and University Provost, respectively, to shake hands and receive their diploma cover. Undergraduates will move their tassel from the right to left side of their cap before they leave the stage. All candidates then exit the stage from the front center steps and proceed down the center aisle back to their original seat.

Please note: Diplomas will not be issued at the ceremony. Diplomas will be ordered and mailed to your address on file upon completion of all degree requirements and payment of any outstanding balance due to the University.

Appropriate Commencement Attire

Women should wear dresses, skirts, or dress slacks with appropriate tops. Men should wear collared shirts, neckties, and dress slacks. Please wear dark comfortable shoes. Ladies, black pumps are the most appropriate footwear for commencement dress, but please know that you may be standing for long periods of time. Any jackets or sweaters must be worn under the commencement gown. Mortar boards should be worn with the point above your nose and flat so that the square part is level. Master’s candidates should have their tassels on the left side. Bachelor’s candidates wear tassels on the right side. Candidates may not carry any personal items in the processional, including cell phones, video cameras, and other electronic devices. No security is provided for these items if left unattended. Proper decorum is expected of all participants.

Special Accommodations

Graduates requiring accommodation for a disability should contact the Office of Student Access and Wellness at campusaccess@ashford.edu a minimum of two weeks prior to the ceremony in order to ensure all requests may be met. Special seating areas will be designated for guests who are pregnant, elderly, or who have disabilities. Please have guests arrive early to ensure they are able to access the designated seating area and have them notify event staff that they are a guest needing special seating. A limited number of assistive listening devices, large print programs, and programs in Braille will be available upon request.

Photography and Video

Color photographs of graduates will be taken during the ceremony by a commercial photography service. Each student will be contacted directly by the company with free proofs and instructions for placing orders. DVDs of the event will be available for pre-purchase at the ceremony. Also, a purchase link will be emailed to students after the ceremony.

Things to Do in Clinton, IA

Wondering what to do or where to eat while you are in Clinton for the weekend? Visit the Clinton Convention & Visitors Bureau website for everything you need to know to make your stay in Clinton a great one. From the website you can find a list of attractions, restaurants or can even request a free Visitors Guide to be sent to you. Enjoy!

Commencement Ceremony Parking

Beginning at 8:00 am on Sunday, May 5, the parking structures surrounding the i wireless Center will be available for ceremony parking. A special accommodation parking lot will be available for those students and guests with state issued disabled parking placards. This lot is located on River Drive, immediately west of the center. Guests with mobility impairments who do not possess a state issued disabled parking placard may utilize the designated guest drop off/pick up area located in the front of the center in order to mitigate walk and wait times to and from parking shuttles for individuals that require it. The driver of the car must then park at one of the standard parking structures mentioned above. Street parking in the area surrounding the Center is also available.

NOTE: Traffic to and from the event can be very congested. Please take this point into consideration when planning travel arrangements. It could take 30 minutes to an hour to exit the parking structures after the ceremony.
SATURDAY CELEBRATION MAP (ASHFORD CAMPUS)

1. Durgin Educational Center
2. Kehl Arena
3. St. Francis Hall / Bookstore
4. Mullany Theatre
5. Durham Hall
6. Durham Student Lounge
7. Regis Hall
8. The Science Building
9. Admissions Office
10. The Library

SUNDAY COMMENCEMENT MAPS (I WIRELESS)
JOIN US IN THE ASHFORD UNIVERSITY ALUMNI LOUNGE
(Located in the main floor of the Ashford Library & Flavian Center)

A place to relax, learn, and connect
Saturday, May 4 – 11:00 am – 5:00 pm

JOIN THE ASHFORD UNIVERSITY ALUMNI ASSOCIATION (AUAA)
We’re building a global alumni community - join us and grow! Activate your AUAA membership on-site to receive a special gift and opportunities.

INFORMATIONAL PRESENTATIONS BY CAREER SERVICES
Scheduled for 11:00 am and 2:30 pm. Learn how Ashford University can help you maximize your professional potential through the many free programs and services offered to Ashford alumni.

HISTORICAL INFORMATION & DISPLAY
Discover Ashford University’s rich history and its early beginnings in 1918 as the Mount Saint Clare Academy.

REFRESH!
Sit and enjoy this special environment with family and friends.

You’ve Earned It!
CONGRATULATIONS MAY 2013 ASHFORD UNIVERSITY GRADUATES!